

Dear IHS Student,

Welcome to the 2023-24 school year at Irondequoit High School!

We are looking forward to working with you. Our goal is to provide you with the opportunities necessary for you to reach your full potential. High School is like anything else in life; the more you put into it, the more you get out of it. We believe "that each student belongs to all of us" and that all students can achieve peak performance when provided with the appropriate opportunities and support system.

This student handbook fulfills several important purposes within our system and outlines our expectations for you as a student at IHS. School rules are no different than "life rules." When you have a job, you are expected to be on time, to dress appropriately, to work hard and give your best effort, and to be respectful and courteous to the people around you. Our expectations are no different as we want to prepare you for the 21st century and what comes next after high school, whether it be college, the military, or the workplace.

- The handbook serves as a planning calendar where students can keep information organized, write down homework, quizzes, tests, and other upcoming assignments. Time management is an important skill.
- The handbook includes important calendars, dates, and information about our comprehensive academic and co-curricular programs.
- The handbook contains our Student Code of Conduct, which explains school expectations and student rights and responsibilities.
- The handbook is also used as a passbook.

At IHS, we believe in the following Community Values:

- **Shared Purpose**- Our goal is learning and helping each student to make the most of his or her talent and potential
- **Mutual Respect**- We care about each other as human beings
- **Mutual Support**- We help each other
- **Shared Pride**- What we are doing is worthwhile and we celebrate our accomplishments

Our IHS Community Values inform and shape the practices and policies within this handbook.

In addition, at IHS, we are proud to prepare students through **rigor**, **relevance**, and **relationships**. **Rigor** means that teachers challenge students at the highest levels of critical thinking and literacy. **Relevance** means instruction has strong connections to real-life applications and student interests. Strong student-staff **relationships** help students feel connected to school and supported in their learning and achievement.

We hope that you take full advantage of all the enriching opportunities IHS has to offer. Good decision-making, hard work and planning for the future will pave the path to your academic and social success. Best wishes for a successful 2023-24 school year!

Respectfully,

IHS Faculty and Staff

**IRONDEQUOIT HIGH SCHOOL
STUDENT HANDBOOK
2023-2024**

Ms. Zipp-McLaughlin
Principal

Grade Level Administrators:

Ms. Nelan
Assistant Principal
9th and 11th (L-Z)

Mr. Foster
Assistant Principal
10th and 11th (A-K)

Mrs. Battin
Assistant Principal
12th

**260 Cooper Road
Rochester, NY 14617**

Main Office – 336-4776
Counseling Office - 336-2921
Sports Hotline - 336-3141

District Web Site: www.westirondequoit.org

Counseling Department

Ms. Gretchen Bush, *School Counselor*
Ms. Kristin Ianapollo, *School Counselor*
Ms. Michelle Laraby, *School Counselor*
Mr. Kevin McDonald, *School Counselor*
Mr. Andrew Palmer, *School Counselor*
Ms. Whitney Raymo, *School Counselor*
Ms. Jessica Wollschleger *School Psychologist*
Mr. Jeremy Carrier, *Social Worker*
Ms. Teisha Maldonado, *Social Worker*
Ms. Elizabeth Merz, *Social Worker*
Ms. Lindsay Snyder, *Substance Abuse Prevention Counselor*
Mrs. Lavon Bucciarelli, *Career Connections Coordinator*

This agenda belongs to:

Name _____
Address _____
City/Town _____
State _____ Zip Code _____
Phone _____ Other Contact # _____
Student # _____

DAILY TIME SCHEDULE

1st Period.....	8:00 - 8:47 a.m.
2nd Period	8:51 - 9:33 a.m.
3rd Period.....	9:37 - 10:19 a.m.
4th Period	(Lunch Period)10:23 - 11:05 a.m.
5th Period	(Lunch Period)11:09 - 11:51 a.m.
6th Period	(Lunch Period)11:55 - 12:37 p.m.
7th Period.....	12:41 - 1:23 p.m.
8th Period	1:27 - 2:09 p.m.
9th Period	2:13 - 2:55 p.m.

PERSONAL SCHEDULE:

1st Period: _____

2nd Period: _____

3rd Period: _____

4th Period: _____

5th Period: _____

6th Period: _____

7th Period: _____

8th Period: _____

9th Period: _____

West Irondequoit CSD 2023-24 School Calendar



- Superintendent's Conference Day
- Conference Day
- Holiday/Recess
- Regents Exams
- Regents Rating Day

Sept. 4	Labor Day - No School
Sept. 5	Superintendent's Conference Day - No School K-12
Sept. 6	Superintendent's Conference Day - No School K-12
Sept. 7	First Day of School - Grades K-12
Oct. 6	Superintendent's Conference Day - No School K-12
Oct. 9	Indigenous Peoples' Day
Nov. 10	Veterans Day - No School
Nov. 22-24	Thanksgiving Recess - No School
Dec. 8	K-12 Parent-Teacher Conference Day - No School K-12
Dec. 25-29	Holiday Recess - No School
Jan. 2	School Resumes
Jan. 15	Martin Luther King Day - No School
Jan. 23-26	Regents Exams
Jan. 26	Rating Day - No School Grades 9-12
Feb. 19-23	Winter Recess - No School
Mar. 29-Apr. 8	Spring Recess - No School
Apr. 26	K-4 Parent-Teacher Conference Day - Half-day Grades K-4
May 27	Memorial Day Recess - No School
June 13	Last Day of school for Grades 9-12
June 4-14-26	Regents Exams
June 17	Regents Rating Day
June 19	Juneteenth - No School
June 24	Last Day of School Grades K-6
June 26	Regents Rating Day/ Last Day all Students and Faculty
	Graduation TBD

Faculty Days 186 Student Days 182

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28
31				

Mon	Tue	Wed	Thu	Fri
1	2	3	4	
7	8	9	10	11
14	15	16	17	18
21	22	23	24	25
28	29	30	31	

Mon	Tue	Wed	Thu	Fri
				1
5	6	7	8	
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Mon	Tue	Wed	Thu	Fri
2	3	4	5	6
9	10	11	12	13
16	17	18	19	20
23	24	25	26	27
30	31			

Mon	Tue	Wed	Thu	Fri
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6	7	8	9	10
13	14	15	16	17
20	21	22	23	24
27	28	29	30	

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18	19	20	21	22
25	26	27	28	29

Mon	Tue	Wed	Thu	Fri
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8	9	10	11	12
15	16	17	18	19
22	23	24	25	26
29	30	31		

Mon	Tue	Wed	Thu	Fri
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12	13	14	15	16
19	20	21	22	23
26	27	28	29	

Mon	Tue	Wed	Thu	Fri
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4	5	6	7	8
11	12	13	14	15
18	19	20	21	22
25	26	27	28	29

Mon	Tue	Wed	Thu	Fri
1	2	3	4	5
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22	23	24	25	26
29	30			

Mon	Tue	Wed	Thu	Fri
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13	14	15	16	17
20	21	22	23	24
27	28	29	30	31

Mon	Tue	Wed	Thu	Fri
3	4	5	6	7
10	11	12	13	14
17	18	19	20	21
24	25	26	27	28

Approved by the Board of Education: 3/2/23

*187th Faculty day-discretionary time to complete mandatory trainings between 9/1/23-10/2/23

**West Irondequoit Central School District
2023-2024
Six Day Calendar**

SEPTEMBER 2023

M	T	W	T	F
				1--
4--	5--	6--	7/A	8/B
11/C	12/D	13/E	14/S	15/A
18/B	19/C	20/D	21/E	22/S
25/A	26/B	27/C	28/D	29/E

OCTOBER 2023

M	T	W	T	F
2/S	3/A	4/B	5/C	6--
9--	10/D	11/E	12/S	13/A
16/B	17/C	18/D	19/E	20/S
23/A	24/B	25/C	26/D	27/E
30/S	31/A			

NOVEMBER 2023

M	T	W	T	F
		1/B	2/C	3/D
6/E	7/S	8/A	9/B	10--
13/C	14/D	15/E	16/S	17/A
20/B	21/C	22--	23--	24--
27/D	28/E	29/S	30/A	

DECEMBER 2023

M	T	W	T	F
				1/B
4/C	5/D	6/E	7/S	8--
11/A	12/B	13/C	14/D	15/E
18/S	19/A	20/B	21/C	22/D
25--	26--	27--	28--	29--

JANUARY 2024

M	T	W	T	F
1--	2/E	3/S	4/A	5/B
8/C	9/D	10/E	11/S	12/A
15--	16/B	17/C	18/D	19/E
22/S	23/A	24/B	25/C	26/D
29/E	30/S	31/A		

FEBRUARY 2024

M	T	W	T	F
			1/B	2/C
5/D	6/E	7/S	8/A	9/B
12/C	13/D	14/E	15/S	16/A
19--	20--	21--	22--	23--
26/B	27/C	28/D	29/E	

MARCH 2024

M	T	W	T	F
				1/S
4/A	5/B	6/C	7/D	8/E
11/S	12/A	13/B	14/C	15/D
18/E	19/S	20/A	21/B	22/C
25/D	26/E	27/S	28/A	29--

APRIL 2024

M	T	W	T	F
1--	2--	3--	4--	5--
8--	9/B	10/C	11/D	12/E
15/S	16/A	17/B	18/C	19/D
22/E	23/S	24/A	25/B	*26/C
29/D	30/E			

MAY 2024

M	T	W	T	F
		1/S	2/A	3/B
6/C	7/D	8/E	9/S	10/A
13/B	14/C	15/D	16/E	17/S
20/A	21/B	22/C	23/D	24/E
27--	28/S	29/A	30/B	31/C

JUNE 2024

M	T	W	T	F
3/D	4/E	5/S	6/A	7/B
10/C	11/D	12/E	13/S	14/A
17/B	18/C	19--	20/D	21/E
24/S	25--	26--	27--	28--

12/8/2023 - K-12 Parent Teacher Conference Day – No School
*4/26/2024 – K-4 Parent Teacher Conference Day – Half-day

GRADES / HONOR ROLL

GRADE EXPLANATIONS: The passing grade is 65. Each 10-week grade represents the average for all work completed during that period only. The final grade for full-year courses will be determined by averaging the four quarter-marks. Grades are weighted to encourage and reward students for taking more challenging courses. Weighted grades are used to determine Honor Roll and Grade Point Average for transcript purposes (class rank).

HONOR ROLL: Students who earn an 85.0 average, without course failure, and who carry a minimum of 5 units of credit will be placed on the Honor Roll following each report card period. Students who earn an average of 93.0 or above will be placed on the High Honor Roll.

ACADEMIC RESOURCES

LEARNING RESOURCE AREAS:

Audio Visual Center	Library Media Center
College / Career Center	Room 1084
Counseling Center	Room 1097
English Dept. Center	in Teacher Classrooms
Mathematics Dept. Center	in Teacher Classrooms
Periodical Room	Library Media Center
Social Studies Dept. Center	in Teacher Classrooms
Testing Room	Library Media Center
World Languages Dept. Center	in Teacher Classrooms

STUDY HALLS: Study halls are an important part of a student's academic preparation assuring students of structured time for homework, review and studying material, and receiving assistance from teachers or study hall supervisors. All ninth and tenth graders are assigned to study halls during periods one through nine when they are not in class or lunch. Seniors and Juniors (without gold or blue keys) are assigned as well. Students are expected to use study hall time wisely in pursuit of learning. During assigned study halls, students who wish to leave the study hall room must present pre-signed passes to their study hall teacher and follow the sign-out procedure.

ACADEMIC HELP: Teachers are available to give students extra help. Students should arrange meeting times with individual teachers before school, after school, or during a study hall or independent study period. If signing out of study hall, students should arrange with teachers in advance and request a pre-signed pass. Students may get a pre-signed pass to go to a Department Center (in English, Math, Social Studies, or World Language) for help during a study hall period. Students may also be scheduled into a Supplemental class, Department Center or Study Skills class based on need. These are **required classes**, and students are expected to attend.

ADVANCED PLACEMENT (A.P.) EXAMS: Students taking an AP course will be registered to take the AP exam in May. Students (or their families) are expected to pay for the Advanced Placement Examinations. However, no student will be denied participation in the AP program for financial reasons. The examination fee will be collected in advance. Students and/or parents may request financial assistance by contacting their counselor, teacher, or grade level administrator.

COUNSELING AND SPECIAL SERVICES

THE COUNSELING CENTER: Each student is assigned a counselor in 9th grade and remains with that counselor until graduation. Counselors will seek to understand students' unique needs and are there to support students with post-high school planning, scheduling, and social-emotional needs. Students, with their parents if they wish, may request as many conferences as they feel necessary. Students may schedule an appointment with their counselor during one of their unassigned periods. If a student has an urgent need, a staff member from the counseling office can be made immediately available to support them.

In cases of special need, a counselor may refer a student to support services, such as the school nurse or school social worker. Counselors also are knowledgeable about private and community agencies that may be helpful.

THE COLLEGE AND CAREER CENTER: The College and Career Center is open daily from 7:30 a.m. until 3:30 p.m. It is located next to the Counseling Center. The Center is a resource room containing catalogues, reference books, college application resources, financial aid material and many careers reference sources. The Career Center offers information regarding work study, internships, and shadowing opportunities. One major resource is NAVIANCE, a web-based system, which allows students and parents to locate information about colleges, the Armed Forces, occupations, and financial aid. Please call 336-2935 for more information.

WORK PERMITS: Students under 18 who wish to work must have a work permit. The necessary forms for obtaining a work permit are available in the College and Career Center. Students must have an examination by a physician within a year prior to obtaining the work permit. During the school year, work permit physical exams may be scheduled in the Nurse's office.

For students who are 14 or 15 years of age, we ask that you start looking for a job first. You do not need a work permit to apply for a job. Once an employer calls for an interview, then you should start the work permit process. It only takes one day to receive your permit as long as you have had a physical within the last year, show proof of birth and a parent or guardian's signature on the application.

SUPPORT SERVICES:

The Substance Abuse Prevention Counselor, the School Psychologist, and the School Social Workers may be contacted through the Counseling Center. All services are confidential.

COLLEGE APPLICATION PROCESSING PROCEDURES: Due to the number of college applications processed each year and the need to meet required college deadlines, students are required to adhere to the following procedures:

- Submit fully completed transcript request form to the Counseling Center for each college you are applying to, allowing 12 days for processing.

STUDENT RECORDS: Records may not be released to college admissions or potential employers without permission. This permission may be granted by parents/guardians of any student who is under the age of 18 or who is dependent for income tax purposes. Any student over 18 must himself or herself grant permission by providing their signature on the Past-Graduate Transcript Request Form (available online or in the Counseling Center). Information may be released without permission to court personnel or to government units for educational or social service purposes only.

Student/Parent Access - A student or parent may inspect school records with the aid of a qualified staff member who will help in interpreting scores and other information. A qualified staff member may decide that some reports by psychologists, social workers, or family background information should not be examined by a student without the permission of parents.

ADDING/DROPPING COURSES: Course additions must occur within the first two weeks of a course. A signature from the teacher of the course may be required. No course drops will be allowed until a student has attended the class for six school days. After this, schedule changes may be allowed. Signatures of approval are required by the teacher, parent, and counselor. If dropping a class, students must still maintain the required minimum course load (5.5 credits). No course drops will be allowed after the first quarter grade of a class has been posted to a report card. Level changes in the same course (for example, advanced to regents' level) follow the same guidance as dropping a course.

AUDITING OF CLASSES and PASS/FAIL OPTION: For courses that are not required for graduation, a student may take a course for a pass/fail rather than a numeric grade. A student also may audit a course (be enrolled without receiving a grade). The following conditions apply:

- Teacher approval is required. Requests should be made within the first two weeks of the course.
- Students are limited to one class per year on a pass/fail or audit basis.
- Students must have met all graduation requirements in the standards area to be eligible to audit or take a course pass/fail. Exceptions may be considered by the principal.
- Approval is subject to space being available in the class.
- Students can be dropped from the class at any time for truancy.
- Students are expected to complete the same homework, tests, projects, etc., that are required of credit-earning students in the course.
- Audits will appear on the student's transcript as an audit, "AUD", with no credit. Pass/fail will appear on the transcript as a "P" or "F," with elective credit earned.

INDEPENDENT STUDY: Students may pursue an Independent Study to enhance the study in a subject area or to pursue an area of interest that is not a current course offering. Students must find a teacher who is willing to sponsor the study, and they should be self-directed learners capable of designing and carrying out the goals established in cooperation with the sponsored teacher. Students should consult with their counselor and sponsor teacher to develop goals, a timetable, and the amount of course credit, all of which should be specified in an Independent Study contract.

MINIMUM STUDY LOAD: The Board of Education (Policy 7250) recognizes the need to support the development of an academic environment that encourages each student to make the fullest possible use of opportunities for learning. Toward that end, each student is expected to carry a minimum load of 5½ credits, including physical education. Students also are expected to carry the minimum load to participate in co-curricular activities. The principal reserves the right, through an appeals process, to make exceptions to this policy based on the individual student's situation.

For full information on IHS academic programs, policies, and course selection, please refer to the 2023-24 Course Catalog, available online at the IHS website.

GRADUATION

The Irondequoit High School Commencement ceremony each June is a dignified, time-honored tradition that is reserved for students who have met all the graduation requirements (course credits and exams) as determined by New York State and the West Irondequoit Central School District.

IHS policies pertaining to the Graduation ceremony include:

- Participation in Graduation is a *privilege*, not a right.
- Students must be in good standing behaviorally to participate in Graduation. Students who are suspended from school are not eligible to participate.
- Students must ride the bus with school personnel to the graduation venue.
- Caps and gowns must be worn. Student attire must align with the Code of Conduct. Only approved stoles and cords may be worn with the gown. Students are permitted to decorate their caps, but all cap decorations must be school appropriate and be flush to the cap (not raised to ensure the optimal view of the stage for all graduates). Gown decorations are not permitted. **Any students who are inappropriately dressed may be excluded from the ceremony.**

The administration recognizes that Graduation is a once-in-a-lifetime event, and that exceptions to the policy may be made based on an individual's circumstances. Considerations may include the timing of Regents exams, graduation cohort situations, or extraordinary personal circumstances. Policy 7221 states that permission to participate in the graduation ceremony and all related graduation activities may be revoked for violations of the district Code of Conduct. Denial of participation in Graduation will not result in denial of a diploma if a student has met all the graduation requirements.

Seniors are encouraged to meet with their counselor early in the year to ensure that they are on track to meet all exam and course requirements to graduate. For more information about eligibility for senior events, please see page 34.

IHS LIBRARY MEDIA CENTER

LIBRARY HOURS:

7:30a.m. - 3:15 p.m. Monday - Friday

The Library Media Center is dedicated to helping students develop the skills necessary to become literate, independent users of information in all formats and to encourage a love of reading. To that end students are encouraged to use the library and its many resources and to visit our Leisure Reading Area.

RESOURCES:

Books/E Books	Magazines/Newspapers/Periodicals	Copier
Online Databases	DVDs	Internet Access
Interlibrary loan	Computers	
Laser printer (b/w)	Color Laser printer	

LIBRARY EXPECTATIONS: The library is designated as a quiet work area. Students come to research, do homework, read, and study, and use the computers or other hardware to create a project. Students need to respect the school materials in the library as well as your fellow students' needs for a quiet place to work. The library staff reserves the right to remove any student who fails to follow the library rules.

LIBRARY PASSES: Students entering the library during school hours must report to their study hall to obtain permission and a pass or a Blue Key/ or Gold Key. There are limited spaces available for students from the study hall and each study hall will have a set number of passes for students. There will also be a limited number of passes from the lunchroom to the library. Passes will only be issued during the first 10 minutes of the period.

COPIER FOR STUDENT USE: A copier is available for students in the library for academic use. Students are responsible for the appropriateness of the material they copy and must not violate any copyright laws.

LOAN PERIODS:

- General collection: 3 weeks, renewable unless on reserve
- Project materials: overnight during class visitations; 3-day loan for duration of project
- Reference collection: overnight
- Non-print materials: 1 week

OVERDUE MATERIALS POLICY:

- *First and second week:* overdue notice sent to student in 1st period.
- *Third week:* bill sent home to parent(s)/guardian(s). Payment for lost/damaged materials is required.
- Failure to return library materials, as with textbooks, may affect your eligibility in co-curricular activities.

INTERNET ACCESS and TECHNOLOGY SUPPORT: All students must comply with the Acceptable Use Policy (AUP). Students are accepting the AUP each time they log into a school computer. Failure to comply with the AUP can result in suspension of computer privileges and/or suspension from school. Student and adult use of the Internet should also be in compliance with Board of Education Policy 8271 (viewable on the district Web site).

Students can access technology and laptop support from the DMRC. If students need technology support outside the school day, they can access the Help Desk at <http://wicsd.tech>.

All students should read and become familiar with the "Computer and Internet Use" policy on page 21.

The IHS Library Media Center homepage offers 24/7 access to your library databases and catalog. This can be found on the IHS website.

Students can also access the Library and Information Skills Schoology page for support.

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**Passwords for Online Databases
2023-2024**

Use at school or at home.

<http://www.westirondeequoiths.ss8.sharpschool.com/departments/library/databases/>

Business & Insights	Password:	empirelink
CQ Researcher	Username:	ihslib
	Password:	humpty
Democrat & Chronicle	Username:	4JKW3CR6P6
	Password:	Welcome
EBSCO Animals	Username:	irondequoith
	Password:	irondequoith
Encyclopedia Britannica	Username:	ihslib
	Password:	library
Grolier Online	Username:	irondequoith
	Password:	irondequoith
Health Reference Center	Password:	empirelink
National Newspaper Index	Password:	empirelink
Opposing Viewpoints in Context	Password:	empirelink
Student Resource Center Gold	Password:	empirelink
U.S. History in Context	Password:	empirelink
World History in Context	Password:	empirelink

OTHER RESOURCES

CAFETERIAS: There are two student cafeterias and students can select from the four lunch lines and food choices. 9th and 10th grade students must eat in the Large Cafeteria. The Campus Center (Small Café) is reserved for 11th and 12th grade students' lunches. Lunch is served periods 4, 5, and 6. The Campus Center is open at 7:30 a.m. Complete lunches may be purchased for a set price. All other food will be on an a la carte basis. Reduced price lunches are available for families who complete the required application. The applications are available in the main office.

CAMPUS CENTER: The IHS Campus Center provides students and other members of the school community with an attractive, inviting facility, a casual atmosphere, and several convenient services. During lunch periods, it serves as a cafeteria for 11th and 12th grade students. It also includes the **IHS Bookstore/Box Office**, through which students may purchase course-related paperbacks and workbooks, as well as notebooks, school supplies, sweatshirts, and many other items. The bookstore is open Monday through Friday from 7:30 AM to 3:30 PM. During individual work periods, Seniors with Gold Keys and Juniors with Blue Keys may use the Center for snacks, socializing with friends or faculty, or studying. The Center maintains an informal, friendly atmosphere that is welcoming to all. Students without blue or gold keys are welcome to use the Center before and after school. Several faculty members have held informal review sessions in the Center's welcoming surroundings. The Center is also available for approved, school sponsored evening activities.

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Commented [AV3]: ?



THE HEALTH OFFICE: This office is located on the first floor by the front entrance of IHS. It is open Mon.-Fri., 7:30 a.m. to 4:00 p.m. to assist students who become ill or are injured. If a student needs to call home because they are ill or injured, please make your call on the telephone in the health office. No student who is ill or injured should leave the building before reporting to the health office.

Medications to be taken at school, both prescription and over the counter, require a written order from a physician as well as written parent permission. Any student requiring medication during the regular school day or while participating in school-sponsored activities must comply with all procedures.

- A parent or guardian must deliver the medication to the health office in a properly labeled original container.
- The pharmacy label does not constitute a written order and cannot be used in lieu of a written order from a licensed prescriber.
- Over-the-counter medications must be in the original manufacturer's container/package with the student's name affixed to the container.
- To carry and self-administer medications, a signed order to self-carry from a licensed prescriber and parent/guardian must be on file in the health office. This applies to prescription and over-the-counter medications.
- Students must have written permission from the parent and provider to self-carry prescription, as well as over-the-counter medications.
- For a student to carry and self-administer a controlled substance, written permission is needed from parents, provider, as well as the principal.

*****IF THERE IS FAILURE TO COOPERATE WITH THE PRECEDING STATE LAWS, PRIVILEGES WILL BE RESCINDED AND DISCIPLINARY CONSEQUENCES MAY APPLY*****

Selling, distributing, or sharing any controlled substance, prescription or over-the-counter medication is prohibited by New York State law and school policy. Any questions about medications should be referred to the health office.

All students entering 9th & 11th grades and all new entrants must have a current physical on file in the health office. If unable to obtain a physical from your private physician, examinations may be done in school by our school physician. Written permission from a parent/guardian must be provided to the school nurse prior to being scheduled for an appointment.

Students who have temporary or long-term medical reasons for exemption from Physical Education classes must process these through the health office.

ELEVATOR KEYS: Physician or health care provider orders must be presented for the use of the school elevators. Students are responsible for maintaining the elevator key and will be charged \$25 for any lost or damaged keys.

ATHLETICS: Our student athletes register online through FamilyID (www.familyid.com). FamilyID is a secure registration platform that provides families with an easy, user-friendly way to register for our programs, and helps us to be more administratively efficient and environmentally responsible. When families register through FamilyID, the system keeps track of individuals information in the FamilyID profile. Families must enter information only once for each family member for multiple uses and multiple programs.

BEFORE REGISTERING: Current physical - (valid for 1 year) and any Current Medical and Medicine Orders (valid only within school year), documentation of any recent injury and or medical clearance from injury. NY State law requires that a health professional review sport registrations prior to the start of the season for which a student is registering. That data must be current within 30 days prior to the start of the season.

STUDENT RIGHTS AND RESPONSIBILITIES

ATTENDANCE POLICY

BOE Policy 7140 is based on the premise that daily presence in class is essential to a student's ability to benefit from instruction through class participation and completion of required work. While some school absences may be unavoidable, the policy stresses that each student must attend each assigned class and applies regardless of the reason for absence.

TRUANCY POLICY

Interventions and Disciplinary Measures for Unauthorized Absence from Class (Class Truancy/Cuts): Students are required to attend all classes to which they are assigned. Failure to attend classes, or unauthorized absences from class (class truancy) constitutes insubordination. Daily robo calls home are generated through Infinite Campus and will call the household number.

Intervention Level 1: The teacher meets with the student and uses time to build relevant relationships to better understand the cause of truancy. The teacher should contact the parent to summarize the conversation and next steps. Parents are invited to contact the teacher if they have any questions. The student is required to make up any missed work.

Intervention Level 2: The IST team will convene to discuss interventions to engage and support the student while attempting to uncover the root causes of the absences. The IST group will document the suggested next steps and track those supports for success or bring back to the team for another level of intervention.

Intervention Level 3: The school counselor or social worker will meet with the student, create a contract with the student and parents. Additional resources will be available to support individual student needs and continue to evaluate the plan.

Age for Compulsory School Attendance: Per Board of Education policy, students are required to be enrolled in school until the completion of the school year during which they turn 17. A school year is defined as July 1-June 30. Thus, a student who turns 17 on July 2nd must remain enrolled in school at least until the following June.

ABSENCE REPORTING PROCEDURES

Students are expected to attend school each day unless excused for legitimate reasons by parents or guardians. Parents/Guardians should report absences as follows:

When: As early as possible, no later than noon on the day of absence.

By Phone: Call the Attendance Office from 7:30 a.m. to 3:30 p.m. on 336-2919. You may leave a message.

Information to Leave:

- Your Name and relationship to the student
- Student's Name
- Date(s) and times of absence(s) - past and future, if known
- Reason for absence (see Reasons for Absence)

Written Excuse: Written excuses will be accepted in the Attendance Office on the day of the student's return to school. They are not necessary if phone contact has been made.

NOTE: A parental excuse does not necessarily mean the student is legally excused from school. Only absences that are excusable under New York State law and Board of Education policy will be coded as "excused." Others will count as missed classes under the Attendance Policy. (See below).

REASONS FOR ABSENCE: In order to administer the Attendance Policy in a fair and reasonable way, as well as to comply with New York State regulations; there are three classifications of reasons for student absences from class or school:

1. Excused - Exempt (Authorized exemptions to the Attendance Policy):

The absence is allowable under New York State Law and constitutes an "exemption" under the Attendance Policy where appropriate instruction has been provided.

Possible Examples

- a. Prolonged illness or hospitalization
- b. Chronic illness
- c. Medical absences
(i.e., doctor/dental appointment that cannot be scheduled outside of school hours)
- d. Death in the family
- e. Religious observance or legal obligation
- f. Authorized school activity
(i.e., field trip, music lesson)
- g. Suspension

Documentation of Evidence

- a. Certification by attending physician
- b. Certification by attending physician
- c. Certification by parent or physician
- d. Certification by parent
- e. Certification by parent
- f. Certification by school official
- g. Certification by school official

2. Unexcused (This absence counts as a missed class under the Attendance Policy): This absence is not allowable under state law, does not constitute an exemption under the policy, and cannot be excused by a parent for any reason (i.e., family vacation, oversleeping, baby-sitting, car trouble, etc.).

3. Truancy or Skipping Class (The absence counts under both the Attendance and Truancy policies): This type of absence is always illegal under state law and cannot be excused by a parent for any reason, including a student's failure to follow proper procedure.

OTHER ATTENDANCE PROCEDURES

Partial Day Absences: Absences and partial day absences must be excused, in advance whenever possible, by parents. Students must sign in and/or out of the attendance office upon entry or departure from the building. Please be advised that unexcused absences may be reviewed and could result in the loss of privileges and/or eligibility for after-school activities and events.

Class Absence: When a student misses a class, they are responsible for scheduling time with their teacher and making up the missed work.

NOTES:

Our teachers and staff are committed to the success of all students, and to accommodating the needs of students. This is a shared responsibility between students and parents.

- **NOTIFICATION FROM SCHOOL:** Unexcused absences will be reported via robo call the day of the absence.
- **FAMILY VACATIONS:** We encourage families to plan vacations during school recess periods only. If students miss school due to family vacations, these are unexcused absences, and students are responsible for completing all missed work. Students are responsible for arranging with each of their teachers for makeup work and/or extra help. Teachers may modify deadlines at their discretion.
- **WORK MISSED:** Regardless of the reason for absence, students are responsible for all assigned work missed due to the absence. Students are expected to meet with their teachers when they return to discuss missed work, arrange for extra help, etc. Teachers may extend deadlines or modify assignments at their discretion. The principal may make exceptions to this expectation only under rare circumstances or special hardships.

IHS School-Wide Expectations Matrix	Settings		Caterina / Commons
	All Settings	Classroom	
<p>Shared Purpose Our goal is learning - helping each other - becoming the best - most of us on her - talent and potential</p>	<ul style="list-style-type: none"> Recognize that each student is entitled to an environment to grow and thrive. Appreciate the school community Value each individual's strengths, interests, and future goals. 	<ul style="list-style-type: none"> Attend all classes on time Be in your best effort Be prepared for class and instruction Follow through on assignments when absent Use class time wisely 	<ul style="list-style-type: none"> Contribute to a stress-free environment Use appropriate language Have the privilege of the Blue/Gold Key
<p>Mutual Respect We care about each other as human beings</p>	<ul style="list-style-type: none"> Use school appropriate language Use appropriate tone, volume, body language, and words Speak appropriately for subject Use appropriate communication, expression, beliefs, etc. Seek peaceful conflict resolution THINK before you post on social media Be a good citizen 	<ul style="list-style-type: none"> Turn electronic devices off Listen and follow directions Accept differences in learning styles Disagree respectfully Keep promises 	<ul style="list-style-type: none"> Speak respectfully to staff and students Be polite to cafeteria staff Clean up after yourself Use appropriate language Respect the personal space of others Keep your food in your own space
<p>Mutual Support We help each other</p>	<ul style="list-style-type: none"> Be a good friend and peer Speak up if a peer is being mistreated Advocate for others' needs Seek adult support in unsafe or concerning situations Support peers who are struggling Be willing to accept help 	<ul style="list-style-type: none"> Help classmates Respond positively to mistakes Contribute actively and positively to group work Accept guidance, redirection, and feedback 	<ul style="list-style-type: none"> Appreciate that staff is here to help Invite others to sit with you Peacefully resolve conflicts and seek adult support if conflict is escalating
<p>Shared PRIDE When we are doing it, we are the best. When we celebrate our accomplishments and our school</p>	<ul style="list-style-type: none"> Take pride in our school Celebrate accomplishments Applaud, encourage, and support participants Show good sportsmanship Represent your school community well! 	<ul style="list-style-type: none"> Respect your own and others' achievements Respect school property and report damages 	<ul style="list-style-type: none"> Place garbage and recyclables in appropriate bins Clean up spills

Expectations

Shortened Version- Updated 8/24/17

IHS School-Wide Expectations Matrix	Settings		
	Library	Bathroom	Hallway
Shared Purpose <i>One goal every student can follow to make the most of his or her talent and potential</i>	<ul style="list-style-type: none"> Take advantage of library resources Use library materials Cooperate and collaborate with peers Use the library only during free periods and with a pass or Blue/Gold Key 	<ul style="list-style-type: none"> Use the facilities as intended and in a timely manner Practice appropriate personal hygiene 	<ul style="list-style-type: none"> Recognize that each individual deserves safe passage in hallways Ensure you are walking to your destination in a timely, yet safe, manner Allow others to pass Use appropriate volume Use passes or Blue/Gold Key
Mutual Respect <i>We care about each other as human beings</i>	<ul style="list-style-type: none"> Speak respectfully to staff and students Use quiet voices volume Respect others' personal space Recognize others' study habits and needs Follow Acceptable Use Policy for technology Follow library procedures appropriately Return materials in good condition and on time 	<ul style="list-style-type: none"> Respect the privacy and dignity of others Recognize and appreciate the maintenance staff 	<ul style="list-style-type: none"> Greet others when greeted Be considerate of others' personal space Use appropriate volume Use appropriate language Use appropriate volume Keep music volume low and use only one earbud Follow directives from adults
Mutual Support <i>We help each other</i>	<ul style="list-style-type: none"> Ask a librarian when you need help Cooperate with peers and share materials 	<ul style="list-style-type: none"> Seek out quiet support if a peer is upset or if you encounter a conflict 	<ul style="list-style-type: none"> Look for opportunities to help others Speak up and seek out support if a peer is being mistreated
Shared Pride <i>What we are doing is worthwhile and we celebrate our accomplishments as individuals and our school</i>	<ul style="list-style-type: none"> Respect school property Admire and respect student work 	<ul style="list-style-type: none"> Keep restrooms clean Report any damage or issues with the facility 	<ul style="list-style-type: none"> Respect student work that is displayed in appropriate times Keep the hallways clean

Expectations

STUDENT BEHAVIOR

Accepted standards of behavior are based upon the following shared.

IHS COMMUNITY VALUES:

Shared Purpose

Our goal is learning – helping each student to make the most of his or her talent and potential.

Mutual Respect

We care about each other as human beings.

Mutual Support

We help each other.

Shared Pride

What we are doing is worthwhile, and we celebrate our accomplishments and our school.

To ensure the health and safety of students, Irondequoit High School is in compliance with federal, state, as well as Board of Education policies. The following guidelines aligned to the West Irondequoit Code of Conduct and apply to all students and/or their guests at all school sponsored activities and on all West Irondequoit School District property.

Student Bill of Rights and Responsibilities

The West Irondequoit Central School District Board of Education acknowledges certain rights and responsibilities of students in their academic careers. Students are accountable for their individual actions. They are required to abide by the school rules and policies and by pertinent state and federal laws. Students are also required to use lawful means to express disagreement with stated rules.

Student rights and responsibilities include, but are not limited to, the following:

- 1) Every student attending the West Irondequoit Schools will have the right to participate in the curricular programs and services provided as warranted by the student's needs, abilities, and interests. No student's right to attend school or to participate in academic programs shall be suspended except for legally sufficient causes and determined in accordance with due process of law (See Policy #7313 – Suspension).
- 2) Eligible students have the right to participate in co-curricular programs, in accordance with district guidelines governing co-curricular activities.
- 3) Every student attending the West Irondequoit Schools will have the right to a safe, healthy, orderly, and respectful school environment.
- 4) Every student possesses First Amendment freedoms. However, the courts allow school officials to regulate certain types of student expression. Students shall not use speech that substantially disrupts the school environment, is lewd, or that infringes on the rights of others.
- 5) Every student attending West Irondequoit Schools will have the responsibility to attend school each day that school is in session and shall not be tardy to or absent from school or any classes except when properly excused.
- 6) Every student attending West Irondequoit Schools will have the responsibility to refrain from conduct that threatens the safety or health of self or others, that disrupts the orderly administration or academic focus of the school, or that is disrespectful to other students, teachers, or other members of the school staff.

Prohibited Behaviors/Expectations

- **Arson/False Alarms:** Any such action will result in a Superintendent's Hearing and a long-term suspension. This includes triggering or declaring a false alarm or setting or attempting to set a fire; pulling a fire alarm when there is no fire. Police will be notified, and criminal charges may result.
- **Bomb Threats:** Making a bomb or terrorist threat of any kind (including written, verbal, electronic or posted on the Internet) will result in a Superintendent's Hearing and a long-term suspension. Police and/or Homeland Security will be notified, and criminal charges may result.
- **Bullying, Harassment and Discrimination:** All students and staff are entitled to be treated with dignity and respect, and school must be an environment that is free of discrimination and intimidation. Therefore, any physical, verbal, written or digital/electronic harassment based on, but not limited to, ethnicity, religion, social class, race, sexuality, gender identity, gender

expression, disability, appearance, or other individual or group characteristics is strictly prohibited on school grounds or in connection with any group related event (see also Sexual Harassment). As per the Dignity for All Students Act (DASA) any reported incident of harassment, mockery, bullying or intimidation will be addressed, including electronic communication that can be emotionally or psychologically harmful. This list is not all-inclusive; the administration reserves the right to determine what constitutes harassment or any activity that potentially disrupts the educational environment. In responding to these behaviors, staff members apply a range of consequences which are dependent upon the severity of the incident and the disciplinary history of the individual student. Responses may include conferencing with the student(S), restorative circle, parent contact, detention, suspension, or other consequences, including police involvement. False reports of harassment also are prohibited and may result in disciplinary consequences. The principal is the compliance officer for the State Dignity for All Students Act

- **Computer and Internet Use and Electronic Devices:** Students are expected to comply with the following rules for acceptable computer use. Students who are using school computers must:

- Use IHS computers for authorized schoolwork only.
 - Comply with the Acceptable Use Policy (AUP).
 - Use the Internet in accordance with the AUP. Students may only search and visit sites that relate to schoolwork or other appropriate uses, as determined by staff and administration. Students are not permitted to use text messaging programs, VPNs, or social media sites (i.e., Facebook) or other web sites that are deemed inappropriate.
 - Not engage in electronic inappropriate electronic usage, either on or off school grounds, that includes but is not limited to harassment, bullying, threatening or intimidation of any kind or that creates a disruption to the normal business of the school day. **NOTE:** Any inappropriate e-mail, text messages, postings or other communications that lead to confrontations, disruption to education, or other problems at school – even those sent outside of school – can result in school consequences and, if necessary, police involvement. Families are encouraged to save or print any inappropriate messages received.
 - Work with only those files that are their own. Students are not allowed to view other students' files, school files, applications, etc.
 - Students who attempt or engage in hacking, tampering with security software, or accessing unauthorized files or networks are subject to disciplinary action.
 - Practice mutual respect by using computer equipment properly and reporting any hardware or software problems to an adult immediately.
 - Avoid plagiarism and follow all guidelines for documenting sources of information.

There are both filters and monitoring systems in place. Failure to comply with these expectations may result in a range of disciplinary consequences. Due to the rapidly changing nature of technology, these rules may be changed or amended throughout the school year at the administration's discretion, without prior written or verbal notice.

- **Electronic Aggression/ Cyberbullying:** Any action using an electronic device, the Internet or social media that involves harassment, intimidation or threats is potentially subject to disciplinary action. Incidents that did not take place at school but led to confrontations, disruption, or other problems at school, will be treated just as if they had occurred at school. The Administration will investigate claims of electronic aggression. See **Harassment, Computer and Internet Use, and Hazing**.
- **Electronic Devices:** Responsible and appropriate use of electronic devices is an important skill in today's 21st century educational setting. Teaching appropriate use in a public setting is also consistent with our beliefs around mutual respect and personal responsibility. The use of electronic devices must not endanger persons or property, disrupt the educational process, or violate a publicized policy of the school. It is never okay to take photos or videos of others without their permission. Any recording or photography in a classroom requires the

expressed prior approval of the instructor. It is never acceptable to send threatening or harassing text messages or phone calls. It is never okay to search the internet for weapons or other materials which are threatening or could create an unsafe environment.

Cell Phone/ Communication Devices

Personal communication devices and music players, such as cell phones, smartphones, smartwatches, or any devices that can be used to play music and/or communicate with another individual through texting, messaging, or speaking will be permitted at IHS according to the following guidelines:

- During any instructional period, personal communication devices should not be seen, heard, or used.
- Students may use such devices during their lunch period.
- In addition, students may use such devices when passing between classes.
- Students may use these devices in other settings as permitted and directed by school personnel.

Unauthorized use of electronic devices during the instructional day disrupts the instructional program and distracts from the learning environment and may result in consequences. The district shall not be liable for the loss, damage or misuse of any electronic devices brought to school by a student. Therefore, it is important that all electronic devices be always kept secure.

- **Cafeteria:** Students are expected to clean their area and behave in an appropriate manner.
- **Classroom Behavior:** Each teacher is responsible for communicating clear expectations for students regarding expected behavior in the classroom to support learning outcomes. Teachers will take steps to remedy violations of these when they occur. More serious violations of these expectations will be reported to the grade level administrator who will take appropriate corrective action.
- **Dress Expectations:** A student may not be dressed or groomed in a manner that presents a danger to health or safety or in a manner that may cause a disruption to the educational process, or that impinges on the rights of others. In general, students are encouraged to use common sense, and are reminded that school is a place of business. At any time before, during or after the school day, any adult may request that a student change or cover up inappropriate clothing, and students are expected to comply with the request. Students may also be referred to a counselor, administrator, or the school nurse. Refusal to comply is considered insubordination.

As students are reminded each year, guidelines for school dress include those clothes (including hats) that display messages or images about alcohol, and other drugs, sexual, offensive, or derogatory language or slang are not permitted. This includes branded clothing that displays alcohol or tobacco products and/or names and/or clothing that signifies gang affiliations. This list is not all-inclusive and is offered only as a guideline. The administration and staff reserve the right at any time to determine what is inappropriate, offensive, unsafe, and/or disruptive to the educational process.

- **Fighting:** Fighting and other violent acts will not be tolerated at IHS. A student who provokes a fight or who participates, even if he/she did not initiate the fight, will be subject to a range of disciplinary outcomes, likely including in-school or out-of-school suspension. A long-term suspension hearing may be held.
- **Food and Beverages:** For safety and cleanliness, food and beverages should remain mainly in the Cafeteria, Campus Center, or Commons Area. Limited consumption of food or beverages that does not cause a distraction may be permitted in the halls and classrooms. Students may not bring breakable soft drink/glass bottles to school. Students also must be respectful of the building and others and throw out/recycle food and beverage containers.
- **Forgery:** Falsely representing attendance excuses (either written or oral) or other communications is prohibited. Classes missed will be considered truanancies and additional consequences may be applied.
- **Gambling:** Gambling is prohibited before, during and after school.
- **Gang Activity:** Student physical and emotional safety is an utmost priority. Therefore, Irondequoit High School does not tolerate any involvement, activities, or references to gangs. Any gang affiliation, clothing, hand signals, colors, artwork, graffiti, or other actions that may be interpreted as gang-related are strictly prohibited. The administration reserves the right to determine what constitutes gang-related behavior, clothing, colors, or associations. Students wearing gang-related clothing, scarves, headgear, colors, or jewelry will be required to remove it (see **Dress Expectations**, page 20).
- **Hazing:** No person, alone or with others, shall solicit, encourage, aid, or engage in 'hazing' which shall mean intentional, knowing or reckless acts against or the coercion of a person or persons for the purpose of initiation into, affiliating with, holding office in or maintaining membership or employment in any organization, department, club or athletic team. These

prohibitions shall exist regardless of whether the person against whom the conduct is committed participated in, consented to, or acquiesced in the conduct deemed as hazing.

- **Insubordination:** An act of insubordination may include but is not limited to failing to comply with the reasonable directives of teachers, school administrators or other school employees in charge of students or otherwise demonstrating disrespect, lateness for, missing or leaving school without permission, failing to comply with assigned consequences; lying to school personnel and/or making false statements to school personnel during a course of an investigation, and failing to comply with the rules of District policies.
- **Leaving School Grounds:** Only students who possess a Gold Key and have parent permission may sign out and leave the building or school grounds during lunch or Independent Study.
- **Loitering/Trespassing on Campus:** Students are not permitted to be in the school building without authorized adult supervision. Non-students are not permitted anywhere on school grounds without the approval of school authorities. Incidents of such will be reported to IHS Security and/or Irondequoit Police. All visitors must sign in at the Main Office.
- **Off-Campus Behavior:** School rules and other reasonable expectations for acceptable student behavior are extended to include student conduct while going to and from school and in the school neighborhood during the normal school day. Loitering and smoking on property adjacent to the school is prohibited.
- **Parking:** Only seniors with Gold Key privileges who have been approved for a school parking pass may drive to school and park on campus. Juniors and other students are not allowed to drive to school. Seniors wishing to apply for a parking pass must complete the application mailed home over the summer. **Parking is very limited.** Therefore, only legitimate academic reasons will be considered, and the grade-level administrator has final authority. Students who are approved for parking privileges may park only in designated student parking areas and must display a valid parking permit on the vehicle. Students may not drive off-campus for lunch or use their vehicles during the day unless their classes are over. Student drivers must exercise caution and obey all traffic rules and directions from Security and other staff. Violation of the policy may result in disciplinary consequences, including revocation of parking privileges. Parking may also be revoked due to other behavioral or academic issues. **Illegally parked vehicles are subject to towing at owner's expense.**
- **Pornography, Profanity, Obscenities, and Prejudicial Statements:** The use or display of pornography, profane or obscene language or of prejudicial statements will not be tolerated.
- **Public Displays of Affection:** Affection between two people is considered a private relationship and display of such is inappropriate in public.
- **Sexual Harassment and Behavior:** Sexual harassment includes all unwelcome sexual advances, requests for sexual favors, sexually offensive jokes, language, or symbolic expression, or unwelcome comments of a sexual nature. In addition, engaging in sexual behavior is prohibited. Students experiencing sexual harassment should notify an administrator, counselor, or other staff member. Follow-up action may include counseling and disciplinary action. False reports of sexual harassment will also result in disciplinary action.
- **Student Visitors:** Students are generally not permitted to have guests at school. The principal may make a rare exception only for a valid family reason. **Any student or alumni visits to school require the principal's prior approval.** Visitors or guests are not allowed just because their school is closed on a day when IHS is open, and those without prior permission will be required to leave. "Shadowing" an IHS student is permitted only when a visiting student's family is considering moving or transferring to West Irondequoit. The student's family must request the visit through his/her counselor at least one week in advance and submit the appropriate form to the principal for approval. In addition, the principal will require the IHS student to bring a run-around sheet signed by all of his/her teachers. No visitors will be allowed during sensitive times of the academic year, such as prior to or during AP exams, around school recesses, prior to or during midterms and final exams or at Arts Festival. The IHS student will be subject to disciplinary consequences for any misbehavior by his/her guest.
- **Skateboards and Rollerblades** may be used only in transit to school property and **must be stored in the student's locker during the school day.** The school can assume no responsibility for loss or damage to these items or those who use them where prohibited.
- **Smoking/Tobacco/Other Substances:** Irondequoit High School is a SMOKE FREE CAMPUS. In addition, tobacco (smoke or smokeless) and electronic cigarettes and vaping are prohibited in the building, on school grounds, or at any school-sponsored activity (including the BOCES campuses and school transportation vehicles.) Use of these products on school property, or at any school related event will be deemed in violation of the Drug and Alcohol

Policy (See Drug and Alcohol Intervention Policy 7320).

- **Sportsmanship:** Student conduct at athletic events should not detract from the enjoyment of other spectators. Students represent the school and are expected to behave appropriately and cheer positively. Detention or suspension from future events may result from unsportsmanlike conduct.
- **Student Activities Eligibility:** A student may be denied permission to attend the Senior Ball, Junior Prom, or other school events if he/she is illegally absent from any class on the day of an authorized student activity. Attendance at school events may be prohibited where students display unacceptable patterns of school behavior, attendance, and/or academic progress.
- **Theft:** Theft of personal or school property may result in suspension, restitution, and possible police involvement. It is the responsibility of all students to deter theft by securing all items of value in lockers. Loss, theft, or damage to any personal property – including graphing calculators, electronic devices, and athletic gear – is not the responsibility of the school. Students are advised not to bring items such as cell phones, smartwatches, and earbuds to school. Students should immediately report any thefts to their grade-level administrator, and a security report will be filed. In general, the best idea is to leave valuable personal property at home.
- **Threats:** Threats to staff or students will result in disciplinary outcomes, which may include suspension from school. Students experiencing such behaviors should bring these to the attention of the nearest staff member for appropriate referral or action.
- **Vandalism:** Defacing or damaging of school property will result in restitution, detention, suspension, and/or police involvement.
- **Violence:** Any violent act, as defined by NYS Education Law 3214 and the WICSD Code of Conduct, whether on district property, at a school event, or that occurs off school grounds, but which creates a disruption to the normal business of the school day will result in school-based consequences, likely to include in-school or out-of-school suspension. Building and District Threat Assessment Teams may review student cases and consult service agencies and/or law enforcement.
- **Weapons:** No person shall bring upon school district property any rifle, shotgun, pistol, revolver, other firearm or weapon and ammunition, or reasonable facsimile of a weapon, unless written authorization for such be obtained in advance from a building principal or superintendent. Possession of a weapon on school grounds will be addressed under the terms of Board Policies 3411, 7360 and the District Code of Conduct, and Administrative Regulation 7360R, whichever applies. Possession of weapons will result in suspension, a superintendent's hearing, and/or police involvement.

SECURITY SURVEILLANCE SYSTEM

To help ensure the safety and security of students, staff, and visitors, IHS utilizes a closed-circuit camera surveillance system. The system includes digital recording which may be used in determining consequences for misbehavior, vandalism, illegal activity, etc. Cameras are located only in public areas. Per Board of Education policy, the recordings are the property of the district and are not routinely shared. Requests for viewing a recording must be made in writing to the Superintendent of Schools.

RANGE OF RESPONSES

1. **Restorative Practices:** Irondequoit High School employs restorative practices, aimed at building relationships, educating, and resolving conflict. The goal of taking a restorative approach is to educate students to reflect on their actions and impact on others. Restorative practices are not void of traditional consequences. School staff have the right to determine if traditional school consequences are appropriate to a specific situation.
2. **Time Away:** Brief removal from the classroom environment to reflect and to maintain the learning environment for other students.
3. **Teacher Detention:** Teachers may detain students before, after school, or during lunch. Students will still be able to eat lunch during a lunch detention.
4. **Afternoon/Lunch Detention:** Detentions are held for one hour after school from 3:05pm-4:00pm. Students may also be assigned a detention during lunch periods or during assigned periods during the

school day. Detention is intended to have a student assigned to a supervised area during what would otherwise be "free time." Students are expected to be engaged in quiet study during detention and may not have access to electronic devices during this time. Students will be able to eat lunch during a lunch detention.

5. Suspension from Athletic/Extracurricular Participation: Students who do not adhere to the Co-curricular Participation Regulations established for their activity may be suspended from that activity as specified in the Regulations. A student will be given the opportunity to appear informally before the suspending authority and to present his/her side of the story as part of a general discussion of the conduct under review. In addition, students will have the right to appeal against the suspension as specified in the Regulations.

6. In-School Suspension: Students assigned to the ISS room are to report to the room during the assigned periods. Students will have assistance and are expected to complete academic assignments. During any full day that a student is suspended, he/she/they may not participate in any school activities, either before, during, or after school. If a student fails to report to the ISS room or leaves the ISS room without permission, further consequences will be assigned, which may include out-of-school suspension.

7. Out-of-School Suspension: The student may not attend classes, participate in, or attend any school function, or be on any school grounds during the suspension. School grounds include all West Irondequoit Central School District properties. School work will be made available as soon as possible to provide for continuation of the student's educational program. It is the student's responsibility to make up for missed assignments. Students found to be on campus during a suspension are subject to further consequences, including arrest for trespassing. Parents will be contacted and have the right to an informal meeting with the principal to consider reinstatement of school.

8. Impartial Hearing to Consider Long-Term Suspension: A formal impartial hearing (often called a Superintendent's Hearing) is to consider a long-term suspension from school (more than 5 days). The hearing is conducted for charges categorized as insubordination, endangering the health, safety or welfare, and/or disorderly conduct in accordance with State Education Law. The student will have the right to be represented by an attorney and may question witnesses or challenge evidence. Students placed on long-term suspension will be prohibited from attendance at any school-related events and from being on school property or district wide property without expressed permission.

CO-CURRICULAR ELIGIBILITY

Students are expected to remain in good standing behaviorally and academically to be eligible for co-curricular activities, clubs, and athletics. They should read and familiarize themselves with the Co-Curricular Participation Policy, which is included in another section of this handbook beginning on page 34.

Students are expected to abide by the West Irondequoit Code of Conduct and Irondequoit High School Student Handbook. For any student who violates the Code of Conduct or Irondequoit High School behavioral expectations for which school consequences are applied, extra-curricular outcomes will follow those school consequences including any periods of suspension.

The coach/advisor and school administrators reserve the right to determine appropriate consequences on an individual basis. Coaches/Advisors also have the right to set rules, expectations, and consequences for their organization, that go beyond the co-curricular expectations. As explained in the co-curricular expectations, any probation or suspension should be discussed with the coach/advisor and if necessary, the appropriate supervisor. A student always has the option of appealing an eligibility issue to the Athletic Director or Principal.

ALCOHOL AND OTHER DRUG INTERVENTION POLICY 2023-2024

The following expectations are in accordance with the Board of Education Policy 7320 (revised in 2020) and Regulation 73230R.

The Board of Education recognizes that the misuse of alcohol and/or other drugs is a serious problem with legal, physical, emotional, and social implications for the entire community. Therefore, the consumption, sharing and/or selling, use and/or possession of alcohol in any form and/or other drugs, including paraphernalia for the use of such drugs, is always prohibited at any school-sponsored event or on school property.

Any involvement with drugs and/or alcohol at school, at any school-related event, or on any school district property will result in an automatic out-of-school suspension. This policy also extends to off-campus situations that occur during school hours or school activities.

CLARIFICATION OF TERMS

For the purposes of this policy, the term "involvement" with alcohol in any form and/or other drugs shall include use, possession, purchase or sale of prohibited substances or paraphernalia, or being under the influence of such a substance. "Prohibited substances" refers to the use of all substances including, but not limited to, alcohol in any form and other drugs, tobacco (smoke or smokeless), electronic cigarettes, unauthorized prescription drugs*, and any substances referred to as "designer drugs." **All will be deemed violating this policy.** The administration also reserves the right to deem other offenses, terms or substances not explicitly listed here as violations of the policy.
**All prescription medication or over the counter medication must be controlled by the Nurse's Office.*

FIRST OFFENSE

Any first-time involvement with alcohol in any form and other drugs (excluding tobacco, smoke, or smokeless, and electronic cigarettes) at school, on any school property, or at any School-related event will result in an automatic suspension, and the principal will request a superintendent's hearing. Parents will be notified immediately. Suspended students will be barred from participation in co-curricular and social activities, athletics, and attendance at any school sponsored function (regardless of location) during the suspension. The counselor will initiate an intervention process as appropriate.

- Superintendent's hearings for involvement with drugs and/or alcohol have resulted in **SUSPENSION OF up to 20 WEEKS** for a first offense referred to as **Insubordination, Endangering the Health, Safety and Welfare, or Disorderly Conduct** under State Education Law.

Under the Co-Curricular Participation Policy (see pages 34, 35), the Alcohol and Other Drug Intervention Policy extends to students always participating in co-curricular activities **and at all locations**.

For any student who violates the drug-alcohol policy a first time, at the discretion of the Superintendent or designee the out-of-school suspension period may be reduced in exchange for student participation in a prescribed program of support with the substance abuse prevention counselor, tutoring, and community service. This program will include drug screenings, evaluation by the substance abuse counselor, referral to drug/alcohol counseling or rehabilitation (if appropriate), and a visitation to drug court. This intervention offers the student support for academics, chemical issues, and decision-making skills, and if successfully completed, will enable the student to return to school in a reduced number of weeks. Final determination of the length of suspension will rest with the Superintendent.

SUBSEQUENT OFFENSE(S)

In the event of subsequent involvement(s) with alcohol or other drugs, the student will be suspended, and the principal will request a superintendent's hearing. Parents will be notified immediately. Suspended students will be barred from participation in co-curricular activities, athletics, and attendance at any school-sponsored function (regardless of location) during the suspension.

- **Superintendent's hearings for involvement with drugs and/or alcohol have resulted in SUSPENSION OF up to 40 WEEKS for a subsequent offense referred to as Insubordination, Endangering the Health, Safety and Welfare, or Disorderly Conduct under State Education Law.**

Depending on the circumstances, the Superintendent or designee may consider an intervention program to reduce the term of the out-of-school suspension.

Note: Any information provided by a student, parent, or staff member to Substance Use Prevention Counselor will not be used in any school disciplinary proceeding and will, in addition to any other applicable privilege, be considered confidential in accordance with law.

FIRST OFFENSE: Tobacco (smoke or smokeless) and electronic cigarettes

Any first-time involvement with tobacco (smoke or smokeless) or electronic cigarettes, on school property, or at any school related event will result in a supportive and educational alternative to suspension program.

SUBSEQUENT OFFENSE(S)

Subsequent involvement(s) with tobacco (smoke or smokeless) or electronic cigarettes will lead to more intensive supportive programs, which may include but are not limited to a program of counseling, an educational program, community service. Students may complete all or part of this program in the in-school suspension room.

SALE OR DISTRIBUTION:

Per District regulations, students found guilty of the sale or distribution of alcohol or other drugs will be suspended for up to 40 weeks without the opportunity for a reduced suspension through an intervention program.

CHEMICAL HEALTH AND WELLNESS

Irondequoit High School has teachers, school counselors, a substance abuse prevention counselor, social workers, school nurse, coaches and administrators trained to identify and work with students who are having trouble in school because of their chemical use. The goal is to reach students before they develop a serious problem.

The intervention process includes the following steps:

1. A concerned teacher, parent, friend, or peer refers a student with a possible alcohol or drug problem to the counselor, school nurse, or administrator.
2. Information is kept confidential and evaluated.
3. The information is shared with parents and the student.
4. When necessary, counselor will refer a student to the Substance Use Prevention Counselor at IHS, and/or recommend that a student go to a professional agency for evaluation.
5. A counselor will be available for support during evaluation and treatment.
6. Support groups are provided for the recovering students.

The counselor or administrator will contact parents when they perceive a problem. Parents who have concerns are urged to contact the school. Parents, school, and community working together will best serve the teenager. The Substance Use Prevention Counselor provides counseling services to IHS and Dake Jr. High.

Chemical Health and Wellness is supported through curriculum, school sponsored activities, specific workshops, and assemblies throughout the school year.

OTHER STUDENT POLICIES

CAMPUS POLICY

To improve student attendance and responsibility, students are to be in regularly scheduled classes and study halls periods 1 through 9. Students are not to leave the building or use cars during a free period or during lunch. If a student is to be legally dismissed (e.g., medical appointment), the student must sign out and follow attendance office procedures. If a student is ill, the student must report to the nurse's office for dismissal. **Students must sign in and out at the attendance office (Commons Area) and at the main entrance/exit.**

EARLY DISMISSALS

1. Students enrolled in the Work Study/Internship Program are issued a Work Permit card for dismissal during program times off campus. Students must continue to meet all program requirements to maintain this privilege.
2. Seniors and Juniors are dismissed after their last class of the day and are free to use school learning resources or the Campus Center (they may not loiter in the halls or in or around the school building after dismissal).

GOLD KEY AND BLUE KEY PRIVILEGES

In keeping with our mutual respect philosophy, Seniors (Gold Key) and Juniors (Blue Key) who have excellent attendance and behavior can earn privileges during the school day that recognize the responsibility they have demonstrated. Students must carry their key card and School ID with them and be prepared to display it upon request to use these privileges. Students' status for Gold Key and Blue Key privileges will be reviewed.

Criteria: During each review, privileges may be earned or revoked based on:

1. Exemplary attendance, as defined as an attendance rate of 85% or higher.
2. Successful academic achievement as defined as passing all classes.

Privileges (Blue Key Juniors and Gold Key Seniors):

1. Released from supervised Study Hall
2. Allowed to be in library during independent work periods and lunch.
3. Students should not loiter in halls or other unsupervised areas. Students using their key in the library must sign in at their location.

Additional Privileges (Gold Key Seniors)

1. Open campus – with signed parental approval, seniors may walk off campus during their unassigned periods. Seniors must sign out when they leave and sign in when they return and can only use the front entrance.
2. Allowed to be in Commons' area during independent work periods and lunch.
3. Eligibility to apply for a limited number of parking permits.

Juniors and Seniors may also be granted late-arrival and early-release privileges at the discretion of their grade-level administrator, depending on the student's academic standing progress toward graduation and individual circumstances, and parent/guardian approval. Students must always carry their school ID with them, with their Blue/Gold key sticker affixed to the back, to take advantage of key privileges.

OTHER

Bicycles: The most secure place to park and lock a bicycle is at designated areas on campus and is generally under campus surveillance. The school can assume no responsibility for loss or damage to bicycles. At no time are bicycles permitted inside the school building. You are strongly encouraged to **always lock your bike** to prevent theft.

Dances: Irondequoit High School supports school dances as an opportunity for students to socialize, celebrate school spirit, and to learn appropriate social interactions in a safe, supervised environment. School dances are usually sponsored by student organizations, clubs, teams, or class councils. Parents should discuss appropriate behavior, dress, and good choices with students prior to any dance. Students are encouraged to make good choices, and to become familiar with the following guidelines:

Appropriate Behavior:

- Students are expected to act in accordance with the student Code of Conduct. Inappropriate behavior may result in removal from the dance and further school consequences. Suspended students are not eligible to attend dances.
- Students are expected to dance appropriately and are subject to removal for unacceptable dancing.
- The school dress code will be enforced (see page 19).

Drugs/Alcohol:

- As with all activities, the Drug-Alcohol Intervention Policy (Pages 24/25) and the Co-Curricular Participation Policy (Pages 34/35) are in effect at all dances, including the Junior Prom and Senior Ball.
- Any student who is suspected of being under the influence or in possession of drugs and/or alcohol will be removed from the dance, and parents will be contacted immediately.
- The administrators will determine consequences in accordance with school policies.

Guests:

- Guests who do not attend IHS are permitted only at specified events, such as the Junior Prom and Senior Ball. Only one guest is permitted, per student.
- Students requesting to bring a guest who does not attend IHS (or is an IHS student of another grade level wishing to attend Prom or Ball) must complete a Guest Referral Sheet at the bookstore which is submitted it to the grade-level administrator for approval.
- Guests on suspension at their home school are not permitted to attend.
- Guests who are not in school or college must provide an employment reference.

Age requirements:

- Former IHS students who request to attend an event as a guest must request permission from their former administrator. The student's behavioral, attendance, and academic history at IHS are among the factors that will be considered. Individuals younger than 9th grade or older than 21 are not eligible to attend high school events.

This list is not inclusive. IHS reserves the right to deny guest approval for any reason.

Late Arrivals:

- Students are expected to arrive within one hour of the start of a dance.
- Late arrivals for legitimate reasons (i.e., work, athletic event) will be honored only if students arrange for approval from their grade-level administrator prior to the dance.

Admission/Re-admission:

- Students must present an **IHS ID card** to be admitted. Once a student leaves the dance, **they will not be re-admitted.**
- No loitering on school grounds is permitted during or after the dance.

Formal Events: Where formal events (dances) are held in a facility that rents rooms for overnight stay, participants in the dance may not rent a room. Attempts to do so will lead to exclusion from the event.

Emergency Drills: Fire alarms and civil defense warnings must be observed quickly and quietly. Students who are not in class must observe the usual alarm procedures (leave the premises immediately and move to the nearest Zone and check in with an adult for attendance purposes).

Pass System: At all times other than passing time, students must have a standard teacher pass. The teacher has the right to deny use of these passes if they feel it is not appropriate for the student to leave the class at that time. Students without passes are considered to be in an unauthorized area. Activity in and around the school building should be unobtrusive and promote a climate conducive to classroom instruction.

Expectations:

1. Students should be present in assigned classes or areas during the school day. Hallways should be used only for passage to designated locations.
2. Locker stops should be made only between periods. To reduce hallway noise students should not congregate near classroom doors during the school day.
3. Students should possess a pass. These must be readily presented when requested by any staff member. Students must be in an approved location when the bell rings and not loiter in hallways.

Lockers: Lockers are the property of the school district. The privacy of each student's locker will not be violated except for valid reasons (e.g., parental access, fire, emergencies, or reasonable suspicion of prohibited articles). Students may only use one assigned hall locker and are responsible for the inside and outside appearance of the locker. Students who use their own locks to secure school lockers must report the combination or leave a duplicate key with the Main Office. Problems or requested changes in locker assignment must be brought to the Main Office.

Lost and Found: The lost and found is in the Main Office. Articles left for an extended period will be discarded or donated.

Pledge of Allegiance: A student may choose, for religious reasons or matters of personal conscience, not to participate in the daily Pledge of Allegiance. Students who do not participate may stand or leave the room, but must remain silent during the pledge; however, all students are strongly urged to participate.

School Photo ID: All students must have and are required to carry the Photo ID issued by the school. The card has several functions. Students will be asked to show their ID upon entry into IHS to verify their status as a student. It is necessary to use certain parts of the library collection, to gain entry to some extracurricular activities such as dances and for purchases in the cafeteria. Failure to show the ID card upon request is a serious offense, which can result in disciplinary consequences. Students will be charged for replacement cards.

School Sponsored Activities: School rules apply at all school sponsored activities whether on or off campus. This includes dances and concerts as well as athletic events away.

Transportation to School Events: Whenever transportation is provided by the district to school events, it is expected that all students will ride to and from the event together. Under no circumstances should a student be driving to school events where school transportation is provided.

STUDENT RIGHTS

Students have constitutional rights to citizenship and a free public education, and these rights may not be abridged or obstructed except for just cause and with due process of law. First Amendment rights may only be regulated if failure to do so would create a substantial disruption of schoolwork and discipline. A student who believes his/her/their rights have been violated should report the violation to a counselor, administrator, teacher, or other school staff member.

Search and Seizure: School lockers are the property of the school and are loaned to students for a specific purpose and a limited time. School authorities have the right to search lockers when they have reasonable suspicion that the student is concealing something, possession of which is either dangerous or in violation of the law or school rules. Authorities also have the right to search an individual's belongings or person when they have reasonable suspicion. Illegal items such as firearms, weapons, controlled substances, and other items, which are prohibited or can be reasonably determined to be a threat to the safety or security of others may be seized by school officials. Items which disrupt or interfere with the educational process may be removed from the student's possession.

Mutual Respect: Whenever a student feels they have been treated unfairly and wishes to protest this treatment, they should consider discussing the problem with a trusted adult.

Expression and Assembly: The freedom of students to assemble at a non-disruptive time in a non-disruptive manner shall be preserved. Students shall have the right to express themselves in respectful ways. The principal may regulate expression, provided there is factual basis for believing that a specific form of expression by a specific student will cause or is causing substantial disruption of school activities. Students are bound by the normal laws regulating libel and obscenity. Emblems of symbolic expression may not advocate racial or religious prejudice.

Possession and Distribution of Published Materials: Students have the right to possess published materials and to distribute them, consistent with local policies, federal/state regulations and established educational case law. Students are bound by laws regulating slander and obscenity and may not publish or distribute material that advocates racial, religious, or other prejudice. The time, place, and manner of student distribution of published materials may be regulated by the principal. The content of literature also may be regulated to the extent necessary to avoid interference with school operations and discipline. The term "publish" applies to printed materials as well as all electronic media and Internet postings.

- **Distribution of materials:** In accordance with established case law, the principal may prohibit specific school or individual publications, if there is a substantial basis for believing its possession or distribution has the potential to cause (or is causing) substantial disruption of school activities.
- **Posting of materials:** Posting literature or flyers requires the principal's prior approval. Posting or distribution of published materials should not be used in any way to malign or harass individuals or groups, or to promote views that may disrupt the educational process.

ACADEMIC HONESTY/INTEGRITY

Ethical Behavior, honesty and integrity are among the most important traits a person can have. Therefore, there is no tolerance for plagiarism or cheating in academics.

Plagiarism: A student has plagiarized when he or she takes another's ideas or writing and represents it as his or her own. It is also plagiarism when a student allows another student to use or copy their work. This may occur on such major work as term papers and bibliographies, tests, homework assignments and computer programs.

Cheating: This includes plagiarism but may also involve activities such as unauthorized possession of test questions or answers, possession of teacher class materials, looking at another student's paper during a test or being in possession of a cheat sheet or altering grade records. A student whose work is taken is culpable if he or she knowingly allows this to happen.

Testing Procedures: In addition, there are reasonable rules regarding student conduct in a testing situation. During a quiz, test, or examination, no student may violate testing procedures by communicating in any way with another student or disrupting the conduct of the test. Divulging information about the contents of a test also violates testing procedures. Therefore, if during a testing situation whenever a teacher or staff member observes a student violating testing procedures (which include talking for any reason or passing or receiving materials), the quiz, test, or examination will immediately be confiscated. For final exams, no student may leave the examination room prior to the stated time. Violation of this or any other testing procedures or rules announced by the proctor at the start of the examination will result in the cancellation of a student's test (grade=0).

Consequences: Parents will be notified whenever a student is involved in any incident involving academic integrity. Teachers will determine appropriate classroom outcomes given the type of assignment, which may include a grade or a zero, reduced credit, and/or alternative assignments.

CO-CURRICULAR ACTIVITIES STUDENT ACTIVITIES AND CLUBS

Extracurricular activities are an important part of school life at Irondequoit High School. You are urged to become part of these activities. Meetings are announced on morning announcements during the homeroom period. Many, but not all, of the extracurricular activities available at IHS are listed here. Clubs may or may not operate each year depending on student interest and funding. If you would like to start a new club or want more information on existing clubs, bring your ideas to the principal or Mrs. Welch, the Student Activities Coordinator.

AMNESTY INTERNATIONAL: Goals include educating the student body and the surrounding community of the vast number of human rights abuses and issues that take place every day throughout the world. There are various groups led by students who organize the meetings and their agendas, which normally include discussions around recent world developments. There is much this group looks to accomplish, but most importantly, they want to make IHS students aware of what is going on beyond the walls of our building.

ART CLUB: Open to all students with a passion for art. This club meets regularly to share their work, hone their artistic skills, and create school-wide projects such as murals. The club also helps organize and participates in the arts Festival.

BLACK STUDENT UNION: Students work together to educate and advocate for marginalized students of color.

CONSTRUCTION CLUB: Students will be working on several different wood and building trade-related activities. These will include but will not be limited to; personal projects of their own, building wide projects or maintenance, long term projects which currently include constructing a boat.

CRAFTERS WHO CARE: This club offers students a chance to get together with others who enjoy knitting, sewing, and crocheting. Afghans and quilts are made for local hospices, shelters, and other local charities. The basics of these crafts are also taught for those with limited experience.

DAPPER SINGERS' SOCIETY: An a cappella vocal ensemble for men's voices. The ensemble performs at a very high level at concerts throughout the year both on and off campus. Membership is determined by audition in the fall of each year; to be eligible to audition, members must be enrolled in a curricular choir (Chorale, Jazz Choir, Choristers/Chamber Singers).

DECA:— This is a club for business students. DECA chapters attract students who are interested in preparing for entrepreneurial, marketing or management careers. Competitions exist for over 50 different marketing and management related events at the regional, state, and national levels.

D-Fi (Drug-Free IHS) D-Fi is a student group working to increase awareness and provide education related to youth substance use in Irondequoit. The group will work with the larger Drug-Free Irondequoit. Together town coalition to address the goal of reducing youth substance use in Irondequoit.

DRAMA CLUB: Drama Club will focus on giving an outlet to the performing arts beyond the ticketed productions. Students will build skills in stagecraft, assist with productions, build props, and set pieces, design costumes, and have the opportunity to participate in two performances throughout the school year.

FUTURE EDUCATORS OF AMERICA (FEA): This club is open to all students who are interested in a career in teaching. Students learn about requirements for becoming a teacher, how to select a college major and other information about preparing for a career in education. The club invites guest speakers to the meetings, and students have opportunities to observe and assist in classrooms with a mentor teacher.

GAMES CLUB: Games Club is a student-led group that meets to play strategy, roleplaying, board, and card games. Games played depend on student choice and may include Uno, Apples to Apples, Dixit, Settlers of Catan, Forbidden Island, Exploding Kittens, Chess, Checkers, and Dungeons and Dragons (D&D). Students currently have a schedule of playing D&D every other week. New members are always welcome. Attendance every week is not necessary and prior experience with games is not required.

GAY/STRAIGHT ALLIANCE (GSA) is a student-run club, typically in a high school or middle school, which provides a safe place for students to meet, support each other, talk about issues related to sexual orientation and gender identity and expression, and work to end homophobia and transphobia.

GERMAN CLUB: About once a month German club holds an event after school to celebrate and explore German culture. Events are advertised in German class but are open to any interested student.

GIRL UP CLUB: Girl Up Club is an innovative campaign of the United Nations Foundation. It gives American girls the opportunity to become global leaders and channel their energy and compassion to raise awareness and funds for United Nations programs that help some of the world's hardest-to-reach adolescent girls. Girl Up envisions a world where all girls, no matter where they live, can become educated, healthy, safe, counted, and positioned to be the next generation of leaders.

GREEN TEAM: The goal of Green Team is to educate students and staff about the importance of recycling and increasing our sustainability. The students raise money by collecting many types of recyclable bottles within the high school. Green Team uses the money to purchase supplies and to put towards an academic scholarship.

LINK CREW: This is a service organization that uses mentorship to transition freshmen to high school life by offering opportunities for them to socialize and connect.

MAKERSPACE CLUB: This is a place where people with shared interests, especially in computing or technology, can gather to work on projects while sharing ideas, equipment, and knowledge.

MASTERMINDS: This is an academic team that competes with other area high schools in a college bowl format. Playoff rounds occur in the spring.

MATH LEAGUE: This club participates once a month in the Monroe County Math League Meets against other area schools from October through February. Students use math and problem-solving skills. The club is open to all grades 8-12.

MEDIA/TECHNOLOGY CLUB: This club is a relaxed place to explore a wide range of interests around the topics of technology and media. Discuss and create social media, podcasts, TV, films, websites, and other forms of production or explore innovations in technology and test out new instructional tech. Our focus shifts from year to year based on the interests of the club members: you decide what we learn and do!

Model U.N. CLUB: This is an opportunity for students to role play as delegates to the United Nations and simulate UN committees. This activity is a diplomatic competition that takes place at regional conferences, organized with local high schools and colleges. Students can win awards in committee and gain valuable leadership experience within the club or as chair of regional conference committees. Some students even earn the opportunity compete at the national and international level through Model UN.

MORNING SHOW/MEDIA CLUB: Irondequoit High School is home to the District Media Resource Center (DMRC) television studios, where students produce the morning news/announcements show broadcast each day. Students who are interested in video editing, broadcasting and television have the opportunity to gain experience and have fun through this "real-world" club.

MOSAIC CLUB: Mosaic Club emphasizes building empathy, resiliency, and community. We celebrate diversity and work to educate against stereotyping, prejudice, and discrimination. Annual events include attending conferences such as ROC2Change and teaching lessons on inclusivity to middle school students.

NATIONAL HONOR SOCIETY: The IHS chapter of the National Honor Society promotes the recognition of students who achieve outstanding accomplishments in the areas of scholarship, character, leadership, and service. Eligible students are evaluated by a faculty committee in the second semester of their junior year. To be eligible, a student must have an academic average of at least 92.0 following the first semester of Junior year. The committee then considers the quality of the student's work within the other three criteria, utilizing staff feedback and the student's activity sheet. Once inducted, NHS members are expected to engage in club meetings and activities and to perform a minimum number of service hours each semester to maintain their membership. Please refer to the NHS brochure (available in the Counseling Center) for more detailed information.

NEODAONDAQUAT: The school yearbook provides students with many opportunities to work on photography, editing, layout, sales, publicity, finance, and other activities.

ODYSSEY OF THE MIND: The Odyssey of the Mind teaches students to learn creative problem-solving methods while having fun in the process. By tapping into creativity, and through encouraging imaginative paths to problem-solving, students learn skills that will provide them with the ability to solve problems. The Odyssey of the Mind teaches students how to think divergently by providing open-ended problems that appeal to a wide range of interests. Students learn how to identify challenges and to think creatively to solve those problems. They are free to express their ideas and suggestions without fear of criticism. The creative problem-solving process rewards thinking "outside of the box." While conventional thinking has an important place in a well-rounded education, students need to learn how to think creatively and productively.

RODEQUOIT: The school newspaper is published quarterly. It contains articles, editorials, surveys, pictures, and other journalistic material of interest to students.

SCIENCE CLUB: Science Club is a group of 1st year and 2nd year Physics students that meet with the goal of preparing for the American Association of Physics Teachers Physics Bowl Exam.

SERVICE/INTERACT CLUB: Service club is an organization that is designed to help students find and participate in service opportunities at the school and in the community. Service activities can range from notes of kindness, organizing a food drive for the Irondequoit Community Cupboard to volunteering at Foodlink. There is no minimum number of activities required and students are invited to join at any point in time - everyone can help make a difference.

SKI AND SNOWBOARD CLUB: (BRISTOL) Students travel to Bristol Mountain on Friday afternoons to ski and snowboard on the 30+ trails that Bristol has to offer. Students are then transported home as the mountain closes for the evening and arrive back at the high school at approximately 11 p.m. To participate students must purchase passes through Bristol and register for bus transportation. Seats are limited to the first 50 paid registrants.

SKI AND SNOWBOARD CLUB: (SWAIN) Ski Trips are held on Sundays in January and February. There is a fee for this activity. Cost will be determined later.

STEP CLUB: Step Club is a club that will allow students to express themselves by using their hands and feet as a way of dancing. This club gives students a way to experience a new culture and allows them to step out of their comfort zones. Step club will mostly consist of learning new routines and coming together as one and potentially performing during the talent show or even in front of the school. Even though this club is structured as a "team," there will be many opportunities for everyone to participate. Step club is not only about learning new cultures and making routines, but also about building special bonds amongst each other.

STUDENT COUNCIL: This group consists of students in grades 9-12. They organize many school and community events, such as Homecoming, Children's Holiday Party, Talent Show, and Senior Citizens Fun Night.

SWEET SIXTEEN: These are acappella vocal ensembles for women and men, respectively. The ensembles perform at a very high level at concerts throughout the year both on and off campus. Membership is determined by audition in the fall of each year; to be eligible to audition, members must be enrolled in a curricular choir (Chorale, Jazz Choir, Choristers/Chamber Singers).

TECH CLUB: Extending the work of our award-winning Solar Car project, this group provides students the opportunity to learn how to solve problems using alternative energy and to build skills in project management, communication, and presentation to share what they have learned to other students in West Irondequoit. The members design and build authentic working models using alternative energy. The "Travel Team" visits other schools to educate kids of all ages using club created lesson plans and activities designed for each grade level.

TORQUE CLUB: This organization is designed for students interested in automobiles. Club members learn about and work on all types of engines. Activities include field trips and guest speakers.

TRI-M MUSIC HONORS SOCIETY: This is an internationally recognized honor society for students involved in the music program at IHS. Students are nominated by the music faculty and accepted through an application process. Tri-M members are involved in many charity projects throughout the year.

WIRQ RADIO: The nation's oldest high school radio station, WIRQ, offers students the chance to learn on-air and production skills. Club members produce their own shows, participate in fund-raisers, and sponsor events such as Battle of the Bands and Arts Festival.

More information about these clubs may be obtained from Mrs. Welch or by visiting the IHS webpage.

WORLD LANGUAGE CLUBS: Some years French, Spanish, German, Latin, and Italian students have separate activities specific to each language. Other years students choose to all get together as an "International Club." There is a holiday party with foreign Christmas carols, trips to see foreign films, and many food activities. Latin students also prepare for regional academic contests.

YOUTH ACTIVATION COMMITTEE (YAC): Made up of young people representing the high school that work together to participate in Special Olympics global events promoting Special Olympics activities such as Unified Basketball.

STUDENT LEADERSHIP ACTIVITIES

Students at Irondequoit High School are encouraged to participate in solving problems and to assist in making decisions about school life and program. Students seeking a leadership position must meet the criteria for eligibility and follow procedures outlined in the election process. Candidates for Student Council positions must meet all standards of the Co-Curricular Policy. The opportunity for probation is not available. Candidates must also be passing all courses in the quarter prior to the election with an overall average of no less than 70%.

STUDENT COUNCIL: The IHS Student Council represents the entire student body of Irondequoit High School. Annual activities include Homecoming Week, Children's Holiday Party, Winter Dance, Talent Show, and the Senior Citizen's Fun Night. Officers will be selected before the end of May each year. The Student Council has an office on the first floor by the library.

President.....	Kayla Heister
Vice President	Keely Shafer
Treasurer.....	Tessa Coeny
Secretary.....	Joy Elder
Media Manager.....	Nicole Lamberson
Faculty Advisors.....	Renee Bosso & Alex Pergolizzi

STUDENT REPRESENTATIVES: Selected in the Spring from the student body, students attend meetings of the organizations and serve as direct channels of communication between the organization and IHS student body.

SCHOOL BOARD:

Aliyah Boxhurt
Chloe Curran
Andrew Sullivan

PARENT TEACHER/STUDENT ASSOCIATION:

Tessa Coeny
Kayla Holliday

HIGH SCHOOL PLANNING TEAM:

Laelani Wilson
Charles VanLoon

CLASS OFFICERS AND COMMITTEE CHAIRPERSON: Each class elects class officers and committee chairpersons by the end of May. To become involved in class events, contact your appropriate representatives or faculty advisors. In addition to social events, each class is encouraged to develop and participate in at least one community service activity.

Class of 2024 – Seniors

President.....Julia Jaeger
 Vice President.....Zoe Briggs
 Treasurer.....Amedlia Reidmiller
 Secretary.....Catherine Bondi
 Faculty Advisors.....Heather Lynch & Alex Croll

Class of 2025 - Juniors

President.....Aubrey Smith
 Vice President.....Bella Quintero
 Secretary.....Grace Taberski
 Treasurer.....Trinity Alescio
 Fundraising Coordinator.....Addison DeCarlo
 Faculty Advisor.....Erin Quintero

Class of 2026 - Sophomore

President.....Sebastian Reidmiller
 Vice President.....Olivia Croll
 Treasurer.....Michael Penner
 Faculty Advisor.....Tammy Jaynes

Class of 2027 - Freshmen

President.....TBD
 Vice President.....TBD
 Secretary.....TBD
 Treasurer.....TBD
 Faculty Adviser.....TBD

CO-CURRICULAR PARTICIPATION

This policy applies to student eligibility for all co-curricular activities. The policy is monitored by individual advisors and coaches and, enforcement is supervised by the appropriate supervisor:

Athletics: Director of Health, Physical Education and Athletics

Clubs, Activities, Student Leadership: Student Activities Coordinator

Drama/Theater: Performing Arts Coordinator

Any questions or concerns should be directed first to the coach or advisor, then to the appropriate supervisor. In the event of an appeal, the high school principal has final authority over all eligibility issues.

A. PHILOSOPHY: As a well-rounded member of our West Irondequoit student Community, it is our hope that you will take advantage of membership in any of our diverse co-curricular offerings. It is very important that the students and parents/guardians understand, agree to, abide by, and reinforce the essential expectations regarding participation in co-curricular activities. Guidelines have also been established for the benefit of those who participate as representatives of our community. Our intent is to support students in need and create systems of accountability to ensure that academics and attendance are of the highest priority.

B. Academic Requirements: (7-12): Eligibility to participate in extracurricular activities is to be based upon the student working at a successful level defined as a minimum grade of 65% and meeting attendance requirement of 85% or higher. For eligibility purposes, grades will be pulled on designated dates within each activity season. These dates will be communicated to students and families during registration/sign up for that sport, activity, or club.

If a student is failing 2 or more courses at the time of the data pull the student will be placed on the ineligibility list and be issued an academic participation card. This is a tool used to help student athletes regain eligibility for full participation as well as monitor students' academic progress on a weekly basis. Students will complete the card each week until the next progress review. Attendance will be closely monitored; building administration, their counselor, and their teachers will work with the student and parents/guardians to develop a comprehensive plan of support.

C. Stand Alone Events/Activities (Dances, Special events, etc.): Students must be passing ALL courses to attend the event. Grades will be reviewed for the student population that the event applies to. In the time leading up to the event, students who are ineligible will have every opportunity to become eligible; designated staff member(s) will conference with students and help support with a plan that will enable the student to become eligible.

D. Other Expectations: Student-Athletes are expected to abide by the West Irondequoit Code of Conduct and the Student Bill of Rights and Responsibilities. For any student who violates the Code of Conduct or Student Bill of Rights and Responsibilities for which school consequences are applied, athletics outcomes will follow those school consequences including any periods of suspension. A full copy of the code of conduct can be found on our district website.

The coach and school administrators reserve the right to determine appropriate consequences on an individual basis. Coaches, performance directors, and club advisors also have the right to set rules, expectations, and consequences for their organization, that go beyond the co-curricular expectations. For example, behaviors that don't result in school consequences may result in suspension from participation. Students who do not adhere to the Co-curricular Participation Regulations established for their activity may be suspended from that activity. A student always has the option of appealing an eligibility issue to the building administrator.

ATHLETICS

IHS has a large and varied sports program on both the interscholastic and intramural levels. While an interscholastic sport may be added, the list normally remains the same from year to year. However, the intramural program may change markedly from year to year, subject to availability of facilities and supervision. Students should consult the daily bulletin or the Physical Education Office for more information.

INTERSCHOLASTIC SPORTS Varsity and Junior Varsity

Irondequoit High School offers interscholastic competition in the following sports:

Fall Season	Winter Season	Spring Season
Boys' Football (Varsity, JV, Mod)	Boys' Basketball (Varsity, JV, Freshman, Mod)	Boys' Lacrosse (Varsity, JV, Mod)
Boys' and Girls' Soccer (Varsity, JV, Mod)	Girls' Basketball (Varsity, JV, Mod A, Mod B)	Girls' Lacrosse (Varsity, JV, Mod)
Girls' Tennis (Varsity, Mod A)	Boys' Swimming (Varsity, JV)	Girls' Track (Varsity, JV, Mod)
Co-Ed X-Country (Varsity, JV, Mod)	Boys' Hockey (Varsity)	Boys' Track (Varsity, JV, Mod)
Girls' Swimming (Varsity, JV)	Boys' Wrestling (Varsity, JV, Mod)	Boys' Baseball (Varsity, JV, Mod)
Cheerleading (Varsity, JV)	Co-Ed Skiing (X-Country)	Girls' Softball (Varsity, JV, Mod)
Volleyball – Boys/Girls (Varsity, JV, Mod)	Indoor Track – Boys/Girls (Varsity, JV)	Boys' Tennis (Varsity, JV)
Girls' Field Hockey (Varsity, JV)	Cheerleading (Varsity, JV)	Golf (Varsity, JV)
	Bowling (Boys and Girls Varsity)	Modified Field Hockey
		Flag Football



HOTLINE NUMBERS

AL-ANON (ALATEEN) INFORMATION SERVICES (24 hours) 585-288-0540 *Confidential*

(Alateen is for young people whose lives have been affected by someone else's drinking)

ALCOHOLICS ANONYMOUS 585-232-6720 *Confidential*

CATHOLIC CHARITIES FAMILY & COMMUNITY SERVICES 585-262-7000

Offers counseling service for individuals, groups, couples, and families. *Confidential*

THE CENTER FOR DISPUTE SETTLEMENT 585-546-5110

THE CENTER FOR YOUTH 585-271-7670

Counseling, support, emergency shelter for youth. Free and *confidential*

CHILD PROTECTIVE SERVICES 800-342-3720

Individual abuse/neglect

CONIFER PARK 585-442-8422 *Confidential*

Inpatient, outpatient, family and group counseling for drug and alcohol abuse.

DELPHI RISE 585-467-2230

Offers individual counseling, evaluation and referral services for alcohol and drug abuse, awareness groups and outpatient treatment. Services are *confidential*.

Open access **585-627-1777** 24/7 walk-in evaluations for alcohol & drug abuse

GAMBLERS ANONYMOUS 855-2CALLGA (222-5542) *Confidential*

GENESEE MENTAL HEALTH CENTER 585-922-7770

Offers counseling service for individuals, groups, couples, and families. *Confidential*.

HEALING CONNECTION 585-641-0281

Eating disorders clinic provides comprehensive support & treatment.

HILLSIDE CHILDREN'S CENTER 585-256-7500

HUTHER-DOYLE 585-325-5100

Offers individual counseling, evaluation and referral services for alcohol and drug abuse, awareness groups and outpatient treatment. Services are *confidential*. 18+

LIBERTY RESOURCES BEHAVIORAL HEALTH CENTER 585-410-3370

988 LIFELINE 24 hours a day hotline for help and information on many health-related issues, i.e., suicide, family problems, accidents, emergencies. Services are free and *confidential*.

MOBILE CRISIS TEAM 585-529-3721

Crisis support in the community.

MONROE COUNTY FACT 585-753-2639 *Confidential*

PARENTS. THE ANTI-DRUG

A guide for parents and caregivers to help keep your children drug free; www.theantidrug.com

PLANNED PARENTHOOD 1-866-600-6886 *Confidential*

RESTORE SEXUAL ASSAULT SERVICES 585-546-2777 *Confidential*

ROCHESTER MENTAL HEALTH CENTER 585-922-9900

Offers counseling service for individuals, groups, couples, and families. 18+ *Confidential*.

ROCHESTER REGIONAL CHEMICAL DEPENDENCY 585-723-7723

Offers individual counseling, evaluation and referral services for alcohol and drug abuse, awareness groups and outpatient treatment. Services are *confidential*.

ROCHESTER REGIONAL MENTAL HEALTH SYSTEM AT PINEWILD 585-368-6700

Offers counseling service for individuals, groups, couples, and families. *Confidential*

STRONG CHILD & ADOLESCENT EATING DISORDER PROGRAM 585-275-2964 *Confidential*

STRONG BEHAVIORAL CHILD & ADOLESCENT CLINIC 585-279-7800 *Confidential*

STRONG RECOVERY AND STRONG ADOLESCENT & YOUNG ADULT CLINIC 585-275-3161 Offers individual counseling, evaluation and referral services for alcohol and drug abuse, awareness groups and outpatient treatment. Services are *confidential*.

VILLA OF HOPE 585-328-0834

Offers counseling service for individuals, groups, couples, and families including alcohol & drug abuse counseling. *Confidential*.

WESTFALL ASSOCIATES 585-473-1500 - Offers individual, group, couples and family counseling services for alcohol and drug abuse. *Confidential*

WILLOW DOMESTIC VIOLENCE CENTER 585-222-SAFE (7233)

24-hour telephone hotline providing counseling, information, support, and referrals. *Confidential*

Safe School Helpline

800-4-1-VOICE ext. 359

800-418-6423 TEXT: 66746, TIPS

FREE MOBILE APP AVAILABLE

www.safeschoolhelpline.com

A link is also available on the West Irondequoit website.
Additional resources are available on the district website.



OH, IHS

***Oh IHS we sing to you,
When we're both far and near
The Blue and Gold in us renew
A vision bright and clear.***

***Within your walls we work and play
And friendships grow each day.
Our pride and joy are what we share
You give us courage to dare.+
7***

***10` Within our hearts we'll hold you dear
And in our minds stay near,
In years to come when time's gone by
Our love for you will never die!***

Martin Yaravitz '97